

REGULAR HOUSING AUTHORITY MEETING MINUTES

STATE OF TEXAS
COUNTY OF FORT BEND
CITY OF ROSENBERG
BE IT REMEMBERED:

NOTICE OF REGULAR MEETING

On this the 18th of September A.D. 2017, The Housing Authority of the City of Rosenberg met in Regular Session at the City of Rosenberg HA office, 117 Lane Drive, Suite 18, Rosenberg, Texas.

PERSONNEL PRESENT

Dr. Larry Wilkinson	Chair, City of Rosenberg, HA
Michael Gutierrez	Commissioner, City of Rosenberg, HA
Daryl Stroud	Commissioner, City of Rosenberg, HA
Eugenia Brown	Commissioner, City of Rosenberg, HA
Kimberly Brown	Secretary, City of Rosenberg, HA

ROLL CALL

Roll Call by Chair Wilkinson all personnel present except Vice Chair Freeman.

CALL TO ORDER

This Regular Meeting was called to order by Chair Wilkinson at 5:02 P.M.

INVOCATION

Commissioner Brown gave the invocation.

CITIZENS HEARD

None present

REGULAR AGENDA

APPROVAL OF THE MINUTES OF THE REGULAR BOARD OF COMMISSIONERS MEETING OF THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG HELD ON MONDAY, AUGUST 21, 2017

A motion was made by Commissioner Stroud to approve the minutes of the Regular Meeting on Monday, August 21, 2017. The motion was seconded by Commissioner Gutierrez and carried by a unanimous vote of those present.

DISCUSSION OF STATEMENT RECEIVED FROM WELLS FARGO BANK IN REGARD TO THE FSS ESCROW ACCOUNT FOR THE MONTHS ENDED AUGUST 2017

The Commissioners heard and discussed the statements received from Wells Fargo Bank in regard to the FSS escrow account for the months ended August 2017.

APPROVAL OF THE HOUSING AUTHORITY'S HOUSING CHOICE VOUCHER (HCV) ACCOUNTS PAYABLE AND FINANCIAL STATEMENTS ENDED AUGUST 2017

The Board of Commissioners heard and discussed the Housing Authority's Housing Choice Voucher estimate of accounts payable and financial statements ended August 2017. A motion was made by Commissioner Stroud to approve the financial statements as presented. The motion was seconded by Commissioner Brown and carried by a unanimous vote of those present.

APPROVAL OF THE HOUSING AUTHORITY'S FLOOD RECOVERY HOME REHAB PROGRAM ACCOUNTS PAYABLE AND FINANCIAL STATEMENTS ENDED AUGUST 2017

The Board of Commissioners heard and discussed the Housing Authority's Flood Recovery Home Rehab Program estimate of accounts payable and financial statements ended August 2017. A motion was made by Commissioner Brown to approve the financial statements as presented. The motion was seconded by Commissioner Gutierrez and carried by a unanimous vote.

APPROVAL OF THE HOUSING AUTHORITY AMENDING THE FLOOD RECOVERY HOME REHAB PROGRAM TO INCLUDE FORT BEND CO. HARVEY VICTIMS AND PREVIOUS FLOODED VICTIMS

The Commissioners heard and discussed amending the contract with the Fort Bend Corp for the Flood Recovery Home Rehab Program to include Fort Bend Co families affected by Harvey and providing additional assistance to families who received assistance in the past. A motion was made by Commissioner Stroud to amend the contract. The motion was seconded by Commissioner Gutierrez and carried by a unanimous vote of those present.

APPROVAL OF HEARING OFFICER AND EXECUTIVE DIRECTOR TO ATTEND A HEARING OFFICER TRAINING IN AUSTIN, TX ON OCTOBER 31 – NOVEMBER 1

The Commissioners heard and discussed sending the Hearing Officer along with the Executive Director to a Hearing Officer Training in Austin, TX. A motion was made by Commissioner Gutierrez authorizing the Hearing Officer to attend the training with the Executive Director. The motion was seconded by Commissioner Stroud and carried by a unanimous vote of those present.

APPROVAL OF RESOLUTION R-205-17

A motion was made by Commissioner Gutierrez to approve Resolution R-205-17 caption as follows:

A RESOLUTION BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG, TEXAS, TO APPROVE THE REVISED PAYMENT STANDARD SCHEDULE FOR THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG.

The motion was seconded by Commissioner Stoud and carried by unanimous vote of those present.

APPROVAL OF RESOLUTION R-206-17

A motion was made by Commissioner Gutierrez to approve Resolution R-206-17 caption as follows:

A RESOLUTION BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG, TEXAS, TO ADOPT AND ESTABLISH THE REVISED PERSONNEL POLICY FOR THE PROCEDURES TO BE FOLLOWED BY EMPLOYEE MATTERS OF THE HOUSING AUTHORITY.

The motion was seconded by Commissioner Brown and carried by unanimous vote of those present.

REPORT FROM EXECUTIVE DIRECTOR

A. Unit months leased for August 2017 (426)

B. The next tentative Board meeting will be on October 16, 2017 and November 14, 2017.

ADJOURNMENT

There being no further business Chairman Wilkinson adjourned the Regular Board meeting at 6:06 P.M.

Kimberly Brown, Secretary/
Executive Director

Larry Wilkinson, Chairman
City of Rosenberg, HA