

## **REGULAR HOUSING AUTHORITY MEETING MINUTES**

STATE OF TEXAS  
COUNTY OF FORT BEND  
CITY OF ROSENBERG  
BE IT REMEMBERED:

### **NOTICE OF REGULAR MEETING**

On this the 22nd of May A.D. 2017, The Housing Authority of the City of Rosenberg met in Regular Session at the City of Rosenberg HA office, 117 Lane Drive, Suite 18, Rosenberg, Texas.

### **PERSONNEL PRESENT**

Dr. Larry Wilkinson	Chair, City of Rosenberg, HA
Rosie Freeman	Vice-Chair, City of Rosenberg, HA
Sgt. Daryl Stroud	Commissioner, City of Rosenberg, HA
Michael Gutierrez	Commissioner, City of Rosenberg, HA
Eugenia Brown	Commissioner, City of Rosenberg, HA
Kimberly Brown	Secretary, City of Rosenberg, HA

### **ROLL CALL**

Roll Call by Chair Wilkinson all personnel present.

### **CALL TO ORDER**

This Regular Meeting was called to order by Chair Wilkinson at 5:03 P.M.

### **INVOCATION**

Commissioner Brown gave the invocation.

### **CITIZENS HEARD**

None present

### **REGULAR AGENDA**

#### **APPROVAL OF THE MINUTES OF THE REGULAR BOARD OF COMMISSIONERS MEETING OF THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG HELD ON MONDAY, APRIL 24, 2017**

A motion was made by Commissioner Gutierrez to approve the minutes of the Regular Meeting on Monday, April 24, 2017. The motion was seconded by Vice-Chair Freeman and carried by a unanimous vote.

#### **DISCUSSION OF STATEMENT RECEIVED FROM WELLS FARGO BANK IN REGARD TO THE FSS ESCROW ACCOUNT FOR THE MONTHS ENDED APRIL 2017**

The Commissioners heard and discussed the statements received from Wells Fargo Bank in regard to the FSS escrow account for the months ended April 2017.

**APPROVAL OF THE HOUSING AUTHORITY'S HOUSING CHOICE VOUCHER (HCV) ACCOUNTS PAYABLE AND FINANCIAL STATEMENTS ENDED APRIL 2017**

The Board of Commissioners heard and discussed the Housing Authority's Housing Choice Voucher estimate of accounts payable and financial statements ended April 2017. A motion was made by Commissioner Gutierrez to approve the financial statements as presented. The motion was seconded by Commissioner Brown and carried by a unanimous vote.

**APPROVAL OF THE HOUSING AUTHORITY'S FLOOD RECOVERY HOME REHAB PROGRAM ACCOUNTS PAYABLE AND FINANCIAL STATEMENTS ENDED APRIL 2017**

The Board of Commissioners heard and discussed the Housing Authority's Flood Recovery Home Rehab Program estimate of accounts payable and financial statements ended April 2017. A motion was made by Commissioner Stroud to approve the financial statements as presented. The motion was seconded by Commissioner Gutierrez and carried by a unanimous vote of those present

**APPROVAL OF THE HOUSING AUTHORITY TO DISPOSE OF PERSONAL PROPERTY**

The Commissioners heard and discussed the disposal of fully depreciated, unusable HP Laserjet P2055dn printers. A motion was made by Commissioner Stroud to approve the disposal of the items presented. The motion was seconded by Vice-Chair Freeman and carried by a unanimous vote.

**DISCUSSION OF APRIL 2017 MONTHLY REPORT FOR THE FLOOD RECOVERY HOME REHAB PROGRAM**

The Commissioners heard and discussed the report by Fort Bend Corps concerning the activity on the Flood Recovery Home Rehab Program for April 2017.

**REPORT FROM EXECUTIVE DIRECTOR**

- A. Unit months leased for April 2017 (443)
- B. The Executive Director and Waiting List Coordinator will attend a HAPPY software training and conference in Saratoga, NY on June 3-7, 2017.
- C. The Revised Administrative Plan will be completed and submitted for review at the May meeting. A revision from Nan McKay requires additional changes
- D. The Rosenberg Housing Authority will be closed to the public for the week of May 22-25, 2017 for staff training.
- E. The audit for fiscal year 2016 has been submitted and approved by the Real Estate Assessment Center and the Federal Clearing House.
- F. The next tentative Board meeting will be on June 19, 2017 and July 31, 2017.

**ADJOURNMENT**

There being no further business Chairman Wilkinson adjourned the Regular Board meeting at 5:37 P.M.