

## **REGULAR HOUSING AUTHORITY MEETING MINUTES**

STATE OF TEXAS  
COUNTY OF FORT BEND  
CITY OF ROSENBERG  
BE IT REMEMBERED:

### **NOTICE OF REGULAR MEETING**

On this the 21st of August A.D. 2017, The Housing Authority of the City of Rosenberg met in Regular Session at the City of Rosenberg HA office, 117 Lane Drive, Suite 18, Rosenberg, Texas.

### **PERSONNEL PRESENT**

Dr. Larry Wilkinson	Chair, City of Rosenberg, HA
Rosie Freeman	Vice-Chair, City of Rosenberg, HA
Michael Gutierrez	Commissioner, City of Rosenberg, HA
Daryl Stroud	Commissioner, City of Rosenberg, HA
Eugenia Brown	Commissioner, City of Rosenberg, HA
Kimberly Brown	Secretary, City of Rosenberg, HA

### **ROLL CALL**

Roll Call by Chair Wilkinson all personnel present.

### **CALL TO ORDER**

This Regular Meeting was called to order by Chair Wilkinson at 5:05 P.M.

### **INVOCATION**

Commissioner Brown gave the invocation.

### **CITIZENS HEARD**

None present

### **REGULAR AGENDA**

#### **APPROVAL OF THE MINUTES OF THE REGULAR BOARD OF COMMISSIONERS MEETING OF THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG HELD ON MONDAY, JULY 31, 2017**

A motion was made by Commissioner Stroud to approve the minutes of the Regular Meeting on Monday, July 31, 2017. The motion was seconded by Commissioner Brown and carried by a unanimous vote.

#### **DISCUSSION OF STATEMENT RECEIVED FROM WELLS FARGO BANK IN REGARD TO THE FSS ESCROW ACCOUNT FOR THE MONTHS ENDED JULY 2017**

The Commissioners heard and discussed the statements received from Wells Fargo Bank in regard to the FSS escrow account for the months ended July 2017.

**APPROVAL OF THE HOUSING AUTHORITY'S HOUSING CHOICE VOUCHER (HCV) ACCOUNTS PAYABLE AND FINANCIAL STATEMENTS ENDED JULY 2017**

The Board of Commissioners heard and discussed the Housing Authority's Housing Choice Voucher estimate of accounts payable and financial statements ended July 2017. A motion was made by Commissioner Stroud to approve the financial statements as presented. The motion was seconded by Vice-Chair Freeman and carried by a unanimous vote.

**APPROVAL OF THE HOUSING AUTHORITY'S FLOOD RECOVERY HOME REHAB PROGRAM ACCOUNTS PAYABLE AND FINANCIAL STATEMENTS ENDED JULY 2017**

The Board of Commissioners heard and discussed the Housing Authority's Flood Recovery Home Rehab Program estimate of accounts payable and financial statements ended July 2017. A motion was made by Commissioner Gutierrez to approve the financial statements as presented. The motion was seconded by Commissioner Brown and carried by a unanimous vote.

**DISCUSSION OF JULY 2017 MONTHLY REPORT FOR THE FLOOD RECOVERY HOME REHAB PROGRAM**

The Commissioners heard and discussed the report by Fort Bend Corps concerning the activity on the Flood Recovery Home Rehab Program for July 2017.

**DISCUSSION AND APPROVAL REGARDING ELIGIBILITY OF AN APPLICANT FAMILY TO RECEIVE ASSISTANCE FROM THE FLOOD RECOVERY REHAB PROGRAM FOR ELEVATION**

The Commissioners heard and discussed the eligibility of a family referred by the Fort Bend Corp to receive assistance for elevation. A motion was made by Commissioner Stroud authorizing the Executive Director to approve the family for assistance with elevation from the Flood Recovery Rehab Program. The motion was seconded by Commissioner Brown and carried by a unanimous vote.

**DISCUSSION AND APPROVAL REGARDING AMENDING THE BUDGET TO ALLOW THE PURCHASE OF RENT REASONABLE SOFTWARE FROM GO SECTION8**

The Commissioners heard and discussed the purchasing of rent reasonable software for the housing authority. A motion was made by Commissioner Gutierrez to amend the budget and allow for the purchase of the GoSection8 Software for \$3000.00. The motion was seconded by Commissioner Stroud and carried by a unanimous vote.

**APPROVAL OF RESOLUTION R-204-17**

A motion was made by Vice-Chair Freeman to approve Resolution R-204-17 caption as follows:

**A RESOLUTION BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG, TEXAS, APPROVING THE AMMENDMENT TO THE FISCAL BUDGET BEGINNING OCTOBER 1, 2017 AND ENDING SEPTEMBER 30, 2018 FOR THE HOUSING CHOICE VOUCHER PROGRAM AND THE FLOOD RECOVERY PROGRAM.**

The motion was seconded by Commissioner Gutierrez and carried by unanimous vote.

**REPORT FROM EXECUTIVE DIRECTOR**

- A. Unit months leased for July 2017 (431)
- B. The next tentative Board meeting will be on September 18, 2017 and October 23, 2017.

**ADJOURNMENT**

There being no further business Chairman Wilkinson adjourned the Regular Board meeting at 5:55 P.M.

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Kimberly Brown, Secretary/  
Executive Director

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Larry Wilkinson, Chairman  
City of Rosenberg, HA