

REGULAR HOUSING AUTHORITY MEETING MINUTES

STATE OF TEXAS
COUNTY OF FORT BEND
CITY OF ROSENBERG
BE IT REMEMBERED:

NOTICE OF REGULAR MEETING

On this the 24th of October A.D. 2016, The Housing Authority of the City of Rosenberg met in Regular Session at the City of Rosenberg HA office, 117 Lane Drive, Suite 18, Rosenberg, Texas.

PERSONNEL PRESENT

Dr. Larry Wilkinson	Chair, City of Rosenberg, HA
Rosie Freeman	Vice-Chair, City of Rosenberg, HA
Sgt. Daryl Stroud	Commissioner, City of Rosenberg, HA
Eugenia Brown	Commissioner, City of Rosenberg, HA
Michael Gutierrez	Commissioner, City of Rosenberg, HA
Kimberly Brown	Secretary, City of Rosenberg, HA

ROLL CALL

Roll Call by Chair Wilkinson all personnel present.

CALL TO ORDER

This Regular Meeting was called to order by Chair Wilkinson at 5:06 P.M.

INVOCATION

Chair Wilkinson gave the invocation.

CITIZENS HEARD

None present

REGULAR AGENDA

APPROVAL OF THE MINUTES OF THE REGULAR BOARD OF COMMISSIONERS MEETING OF THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG HELD ON MONDAY, SEPTEMBER 26, 2016

A motion was made by Commissioner Gutierrez to approve the minutes of the Regular Meeting on Monday, September 26, 2016. The motion was seconded by Vice Chair Freeman and carried by a unanimous vote.

DISCUSSION OF STATEMENT RECEIVED FROM WELLS FARGO BANK IN REGARD TO THE FSS ESCROW ACCOUNT FOR THE MONTH ENDED SEPTEMBER 2016

The Commissioners heard and discussed the statement received from Wells Fargo Bank in regard to the FSS escrow account for the month ended September 2016.

APPROVAL OF THE HOUSING AUTHORITY'S HOUSING CHOICE VOUCHER (HCV) ACCOUNTS PAYABLE AND FINANCIAL STATEMENTS ENDED SEPTEMBER 2016

The Board of Commissioners heard and discussed the Housing Authority's Housing Choice Voucher estimate of accounts payable and financial statements ended September 2016. A motion was made by Commissioner Stroud to approve the financial statements as presented. The motion was seconded by Vice-Chair Freeman and carried by a unanimous vote.

DISCUSSION REGARDING THE QUARTERLY INVESTMENT REPORT and YEAR-TO-DATE BALANCES OF HOUSING ASSISTANCE PAYMENTS (HAP) AND ADMINISTRATIVE FEE RESERVES FOR THE QUARTER ENDING SEPTEMBER 2016

The Commissioners heard and discussed the Quarterly Investment Report and Year-To-Date balances of the HAP and Administrative Fee Reserves for the Quarter ending September 2016. A motion was made by Commissioner Stroud to approve the financial statements as presented. The motion was seconded by Commissioner Brown and carried by a unanimous vote.

APPROVAL OF RESOLUTION R-193-16

A motion was made by Vice Chair Freeman to approve Resolution R-193-16 caption as follows :

A RESOLUTION BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG, TEXAS, APPROVING THE SECTION 8 MANAGEMENT ASSESSMENT PROGRAM (SEMAP) CERTIFICATION FOR FISCAL YEAR ENDING **SEPTEMBER 30, 2016**

The motion was seconded by Commissioner Gutierrez and carried by a unanimous vote .

APPROVAL OF RESOLUTION R-194-16

A motion was made by Commissioner Stroud to approve Resolution R-194-16 caption as follows:

A RESOLUTION BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG, TEXAS, APPROVING THE AMMENDMENT TO THE FISCAL BUDGET BEGINNING OCTOBER 1, 2016 AND ENDING SEPTEMBER 30, 2017 FOR THE HOUSING CHOICE VOUCHER PROGRAM.

The motion was seconded by Commissioner Brown and carried by unanimous vote of those present.

APPROVAL OF RESOLUTION R-195-16

A motion was made by Commissioner Brown to approve Resolution R-195-16 caption as follows:

A RESOLUTION BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF ROSENBERG, TEXAS, APPROVING THE AMENDMENT TO THE INTERIM REEXAMINATION POLICY OF THE HOUSING CHOICE VOUCHER PROGRAM ADMINISTRATIVE PLAN FOR THE CITY OF ROSENBERG HOUSING AUTHORITY

The motion was seconded by Commissioner Gutierrez and carried by unanimous vote of those present.

REPORT FROM EXECUTIVE DIRECTOR

- A. Unit months leased for September 2016 (450)
- B. Financial Reports for DHAP are not reported for September 2016 due to the lack of activity in the accounts.
- C. Fort Bend Corp has begun the eligibility process for our Flood Recovery Home Rehab Program.
- D. The housing authority will procure an independent contractor to perform initial, annual, and re-inspections for the remainder of the fiscal year.
- E. The Executive Director will present the 2016 Annual Report for The Rosenberg Housing Authority to the City of Rosenberg City Council on December 6, 2016 at 7:00PM. The Annual Report will be completed and available at the next Board Meeting.
- F. Next tentative scheduled meeting set for November 21, 2016 and no board meeting scheduled for December at this time.

ADJOURNMENT

There being no further business Chairman Wilkinson adjourned the Regular Board meeting at 5:33P.M.

Kimberly Brown, Secretary/
Executive Director

Larry Wilkinson, Chairman
City of Rosenberg, HA